

**Board of Fire Commissioners
GLOUCESTER TOWNSHIP FIRE DISTRICT 6
Monthly Board Meeting Minutes**

Meeting Held: August 28, 2014
Meeting Place: Board Office
Meeting Called to Order: 6:30 pm
Members of Board Present: **Chairman** – George Brown
Vice Chairman – Joseph Chew
Treasurer – Richard Annacone
Secretary – George Flinn
Commissioner – Steven Funkhouser
Administrative Clerk – Jeanette Cottone
Solicitor – David Carlamere

Salute the Flag

The Sunshine Law – George Brown: In accordance with the NJ Sunshine Law this meeting is open to the public. The public portion will follow the regular business of the Board.

Roll call Commissioners: All present

Minutes of the previous meeting - Motion to accept the previous month's minutes as they are available to the public upon request.

Motion made by Comm. Flinn, seconded by Comm. Annacone. Roll call vote, all yes.

Correspondence – Jeanette Cottone

Adm.CI.Cottone: Everything has been given to the Commissioners.

Treasurer's Report – Rich Annacone

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|-------------------------|--------------|
| Audubon General Account | 1,305,250.24 |
| Audubon Payroll Account | 13,475.97 |
| Expenditures: 8/28/14 | 78,813.42 |

TOTAL AMOUNT FOR APPROVAL 78,813.42

Motion made by Comm. Funkhouser, seconded by Comm. Chew to accept the Treasurer's Report as read. Roll call vote...

Adm.CI.Cottone: Didn't you want to add another one in there?

Comm. Brown: There is one reimbursement in there to Comm. Brown for the Active 911 Subscription that the Board approved at last month's meeting. Its actual cost is a reimbursement.

Motion made by Comm. Chew, seconded by Comm. Funkhouser. Roll call vote, all yes.

COMMITTEE REPORTS

Computer Services – George Brown

Comm. Brown: Most of the parts for the new server are here. It will be completed within the next two weeks. We're waiting on one part.

Fire Prevention – George Brown

No report.

Legal Liaison – George Brown

Comm. Brown: The Chief's contract...we're waiting to hear back from the Chief, it was proposed to him after the last meeting.

Liaison to the District Volunteers – George Brown

Comm. Brown: I'd just like to say what a great job I think the volunteers did on National Night Out for those of you that were here. It was really something, very well done. It was something that could be built on, so very nicely done. Thank you. That's it for me.

IAFF Contracts Co-Commissioner – George Brown

No report.

Apparatus – Joe Chew

Comm. Chew: There was some work done to the Squad. We're going to be getting a quote for tires for the Squad.

Training – Joe Chew

Comm. Chew: Chief Brezee sent me a request for training for Managing Through the Digital Age which I think is a good idea. We talked to the Dep. Chief and he's going to attempt to attend as well.

Also we'll be getting more training I'm sure as the sessions now start again.

Everything else has been listed in the Chief's report. That's all I have.

Budget Co-Commissioner – Joe Chew

No report.

Fire Department Equipment – Joe Chew

No report.

Fire Department Operations – Joe Chew

No report.

Budget Co-Commissioner – Rich Annacone

No report.

IAFF Contracts Co-Commissioner – Rich Annacone

Comm. Annacone: We have nothing going right now. It should be coming up soon I would imagine.

Comm. Brown: I thought you would, but I'll do it if you want.

Comm. Annacone: I will, that's fine.

Comm. Brown: OK.

Personnel / Administration – Rich Annacone

No report.

Personnel / Operations – Rich Annacone

No report.

Insurance – George Flinn

No report.

Sign – George Flinn

No report.

Water – George Flinn

No report.

Photographer – George Flinn

No report.

Building Maintenance & Grounds – Steve Funkhouser

Comm. Funkhouser: The parking lot has been completed.

Comm. Brown: Nice job.

Comm. Funkhouser:

- The hot water heater has been replaced down in the basement that was leaking, it's no longer leaking.

Building Maintenance & Grounds – continued

- The final check for Belcher Electric is going to be delivered this evening.
- The garage bay door was broken; we had the company come out to fix that.

I've been discussing with the new electrician in regards to the LED lights out in front. Around the building, we have a couple more that are blinking. He's under the assumption that it's because they are not getting any air inside the lights and their overheating and they are burning out in certain areas. We have to come up with some sort of solution, whether to take the bottom glass out of them or drill holes in them or something to get air flow through those lights.

Comm. Flinn: Taking the glass out you're going to see the bulb. Drill a ½ inch hole on either side of that fixture at the bottom, they're up against the building so all the air flow will go through the fixture.

Comm. Funkhouser: We'll work on that one.

The Building Committee, we did not meet this past month due to vacations and everything else. We'll schedule a meeting for next month to sit down and go over the findings of the architect. That's all I have.

Communications – Steve Funkhouser

No report.

EMS / Supplies & Equipment – Steve Funkhouser

No report.

Turn-Out Gear – Steve Funkhouser

No report.

Uniforms – Steve Funkhouser

No report.

Chief – Michael Brezee

Chief Brezee: The report has been submitted. I was not in town for the National Night Out. I received plenty of positive feedback as well. I'm very happy with the job the volunteers did on that. They handled that totally on their own, they took it and ran with it on their own and I think they did a great job on it. I'm very happy about that. Also, we did book the Burn Building for October 1st. The Volunteers have already been put on notice, and I will send a reminder to the Commissioners if any of you wanted to stop out that night, you're more than welcome.

Motion made by Comm. Chew, seconded by Comm. Annacone to accept the Chief's Report.

Roll call vote, all yes.

Solicitor – David Carlamere

Sol. Carlamere: Nothing to report.

Resolutions – Jeanette Cottone

Adm.Ci.Cottone: Nothing this evening.

Old Business – George Brown

Comm. Brown: I have one item. The letters to the State representatives regarding Resolution R-18-14 which proposes inclusion of the Fire District's has been sent and received by our State Representatives. I think we received one question which I'll talk to the Solicitor about after the meeting, but that's done.

Any other Old Business? (hearing none)

New Business – George Brown

Comm. Brown: New Business? (hearing none)

Public Portion – George Brown

Mr. Kibelstis: I'm back. I just had a couple of things. I went out to the website and it was updated as of 2013, I was wondering if...and I heard Comm. Brown say the minutes would be available upon request. I just wondered if you would update the website we have with the 2014 Budget, the Meeting Dates for 2014 into 2015. Are there plans to do that?

Comm. Brown: If the minutes are not up to date, I am solely responsible for that because I wait for them to be approved and then I hand them off to somebody to post them and I failed to do that.

Public Portion – continued

Mr. Kibelstis: Maybe I have the wrong website then.

Comm. Brown: Perhaps. I'm pretty sure they're...they may be off by a month, maybe two. You must have the old website. We'll give you the new one after the meeting. It's pretty current. I won't swear to anything anymore.

Mr. Kibelstis: I was at Council this week, and it was talked about the Premium Outlets going on-line July 2015. It sounds pretty aggressive, but it came to mind that with so many stores there, like 80 stores, did someone in the Township that is running the Emergency Planning Program for coordinating the Police, Emergency, Fire, and would District 6 be involved in that?

Chief Brezee: There is a County OEM, and that is Ray Evans. Oddly enough, I did receive a request to attend a meeting on September 4th from Mr. Evans in reference to sitting down with all the Township Fire Chief's and discussing exactly what you're talking about. Emergency planning throughout the town, operations, things like that. I'll let you know when I come back from that meeting what we discussed. I sent back that I do intend to attend.

Mr. Kibelstis: You don't happen to know if any of the Township Officials or the Mayor is going to be there.

Chief Brezee: It looks like the email was only sent to all of the Fire Chief's, the head of EMS and the Police Department representatives within the OEM Office.

Mr. Kibelstis: Thank you.

Comm. Brown: Anything else from the Public? (hearing none)

Closed Session – George Brown

n/a

Adjourn – George Brown

Motion made by Comm. Flinn, seconded by Comm. Chew to adjourn the meeting at 6:40 pm.

Roll call vote, all yes.

Comm. Brown: Thank you everyone.