

**Board of Fire Commissioners
GLOUCESTER TOWNSHIP FIRE DISTRICT 6
Monthly Board Meeting Minutes**

Meeting Held: December 20, 2016
Meeting Place: Board Office
Meeting Called to Order: 6:30pm
Members of Board Present: **Chairman** – George Brown
Vice Chairman – Richard Annacone
Treasurer – Brian Robinson
Secretary – George Flinn
Commissioner – Steven Funkhouser
Administrative Clerk – Jeanette Cottone
Solicitor – David Carlamere

Salute the Flag

The Sunshine Law – George Brown: In accordance with the NJ Sunshine Law this meeting is open to the public. The public portion will follow the regular business of the Board.

Roll call Commissioners:
All present.

Minutes of the previous meeting - Motion to accept the previous month's minutes as they are available to the public upon request.
Motion made by Comm. Annacone, seconded by Comm. Robinson. Roll call vote, all yes.

Correspondence – Jeanette Cottone
Adm.Ci.Cottone: Everything's been distributed.

Treasurer's Report – Rich Annacone

Audubon General Account	2,180,864.81
Audubon Payroll Account	31,843.28
Expenditures: 12/20/16	143,897.68
TOTAL AMOUNT FOR APPROVAL	143,897.68

Motion made by Comm. Funkhouser, seconded by Comm. Flinn to approve the Treasurer's Report.
Roll call vote, all yes.

COMMITTEE REPORTS

Budget Co-Commissioner – George Brown

Comm. Brown: As I said before the meeting, I would like to have it on record, I would really like to thank the Clerk for a great job this year on the budget. It was not easy, it got done the day before it normally gets done, so I guess that's progress. And we'll have a slightly less than taxable amount than last year, so good job everybody, thank you very much.

Computer Services – George Brown
Nothing to report.

Fire Prevention – George Brown
Nothing to report.

IAFF Contracts Co-Commissioner – George Brown

Comm. Brown: We spent the day, the Clerk and I yesterday in the middle of the budget with Mr. Long and worked out the remaining details of the agreement which I sent to everyone about 30 seconds before this meeting started. I think it's finally correct. If you take a look at that and let me know, then we can forward it over to Mr. Kemery in the next day or so.

Legal Liaison – George Brown

Nothing to report.

Liaison to the District Volunteers – George Brown

Nothing to report.

Budget Co-Commissioner – Rich Annacone

Nothing to report.

IAFF Contracts Co-Commissioner – Rich Annacone

Nothing to report.

Personnel / Administration – Rich Annacone

Nothing to report.

Personnel / Operations – Rich Annacone

Nothing to report.

Apparatus – Brian Robinson

Comm. Robinson: I'll defer to the Chief on Apparatus.

Fire Department Equipment – Brian Robinson

Nothing to report.

Fire Department Operations – Brian Robinson

Nothing to report.

Training – Brian Robinson

Nothing to report.

Insurance – George Flinn

Comm. Flinn: I have a letter that you should probably read.

Comm. Brown: This is a letter addressed to the Board and me specifically, I'm not sure why. This is the District 5 vs. District 6 case, Reference CAM-DC-008053-16.

Dear Commissioner Brown: As you are aware, I've met with Comm. George Flinn to discuss the settlement of the above case. As a result of those discussions, the Board of Fire Commissioner, Fire District 5 have decided to settle in the amount of \$1,792.62. Please have your attorney prepare the necessary paperwork to withdraw the petition with Camden County Courts and provide us with a copy. Attached please find a purchase order No. 861 for the settlement amount, please sign and send back as soon as possible.

Comm. Brown: So I would like the Board to vote on that. Do we accept the settlement or do we go for damages?

Motion made by Comm. Annacone, seconded by Comm. Robinson to accept the settlement.

Roll call vote, Comms. Annacone, Funkhouser and Robinson, yes. Comm. Flinn abstained, Comm. Brown, no.

Comm. Brown: Yes carried, so we'll accept it and sign it based on that.

Sign – George Flinn

Comm. Brown: We had a request from a former member to post a "Welcome Home" for a vet coming home. The Commissioners approved it but they didn't give a beginning and ending date that they wanted. Did Mr. Schwer ever get back to you?

Adm.Ci.Cottone: Yes.

Dep. Chief Brown: And it's posted.

Comm. Brown: OK, thank you.

Adm.Ci.Cottone: And Chris, I have one more on my desk...one more walked in yesterday.

Water – George Flinn

Nothing to report.

Communications – Steve Funkhouser

Nothing to report.

Building Maintenance & Grounds – Steve Funkhouser

Comm. Funkhouser: The new heat and air conditioning unit is in the Hall. The old ones have been taken away. It seems to be up and running fine, seems to be working fine. You put it at a certain temperature it's fine. The building doesn't appear to be leaking anywhere, other than one spot that we need to keep an eye on with all the activity that was going on up there.

The fence outside has been completed around the retention pond. It's been cleaned up out there a little bit. Today, I went to the scrap yard and I want to turn into the Board \$10 for scrap metal that we got for the metal part of the fence portion that was out there. That's all I have.

EMS / Supplies & Equipment – Steve Funkhouser

Nothing to report.

Turn-Out Gear – Steve Funkhouser

Nothing to report.

Uniforms – Steve Funkhouser

Nothing to report.

Chief – Michael Brezee

Chief Brezee: The apparatus repairs are ongoing. I don't have a written report. I'm preparing a year-end runs total. With everything going on, that didn't get completed yet, other things prioritized over that. We still have quite a bit of spending to do. I'll get with Jan to what we're going to need to hold over for that and make sure I do that properly. Tom Kenny, Chris Brown, Brian Robinson and I are confirmed for travel to Sioux Falls, South Dakota on January 15th ...it was warmer there than it was here today. January 15th we'll fly in, 16 & 17 we'll do final inspection and fly home that night. As far as we know, everything is on line there. Once we complete final inspection, there will surely be some things they'll have to finish up at the factory. The truck will then move to Campbell's headquarters in central Jersey where some more work will be done to it. We probably won't see it at the Station until the end of February or early March, which is fine because when it gets here, we have mounting to do of our own and have training to do. We can't do pump training on the truck until the weather breaks, we're talking the end of March to April.

Comm. Brown: I just want to say thanks on behalf of the Board for the Santa rides and the dinner the other night, you did a wonderful job.

Chief Brezee: The guys did a great job with that, real nice job there. The dinner went well and yes, we were in there Saturday night and the air worked absolutely fine. Everybody was toasty, no problems there.

Comm. Brown: Anyway, nice job on year-end stuff, both of you.

Solicitor – David Carlamere

Sol. Carlamere: Nothing to report.

Resolutions – Jeanette Cottone

Adm.Ci.Cottone: Mr. Carlamere had a letter sent for re-appointment for Solicitor. Do you want to read it Dave?

Sol.Carlamere: It's the basic request, "I hope the Board is satisfied with the representation given over the past year. As we approach re-organization 2017, may this letter serve as my request for reappointment as Solicitor of the Board for 2017."

Comm. Brown: OK, thank you.

Adm.Ci.Cottone: The Resolution for this evening as everybody knows is the approval of the 2017 Fire District 6 Budget. We want to mention that it's the meeting of 12/20/16. Whereas the annual budget as introduced reflects total revenues of \$1,789,135 which includes the amount to be raised by taxation of \$1,456,540 and total appropriations of \$1,789,135. So therefore it is resolved that the Board of Fire Commissioners at an open public meeting held on December 20, 2016 that the annual budget including all related schedules of the Fire District for the fiscal year beginning January 1, 2017 and ending December 31, 2017 is hereby approved. So you will all cast your vote on this.

Comm. Brown: Any questions on the motion? (hearing none)

Motion made by Comm. Flinn, seconded by Comm. Annacone to approve the budget. Roll call vote, all yes.

Old Business – George Brown

Comm. Brown: Old Business? (hearing none)

New Business – George Brown

Comm. Brown: New Business? (hearing none)

Public Portion – George Brown

Comm. Brown: Anyone from the public? (hearing none)

Adm.CI.Cottone: Thursday, December 29th Year-End meeting can be at 2:00. I know Mr. Annacone already told me he was available, but I must put this in the paper tomorrow.

Sol.Carlamere: So that's just for year-end bills?

Adm.CI.Cottone: Pay final bills and resolutions, line item transfers, accounts payable, just to close your year. So I will need 3 of you here. Thursday the 29th will be better, because it will give me a chance to get back in here on Tuesday and get more bills paid and the Resolutions prepared.

Comm. Brown: Would you guys be available at noon?

Comm. Funkhouser: I don't know when I'm working. I will take off the 29th if that's what you decide.

Comm. Annacone: I'll be here, as long as we have a quorum.

Comm. Flinn: When is it?

Adm.CI.Cottone: Thursday the 29th. So we can advertise it for 12 noon?

Comm. Brown: Yes.

Adm.CI.Cottone: OK, thank you.

Closed Session – George Brown

n/a

Adjourn – George Brown

Motion made by Comm. Flinn, seconded by Comm. Annacone to adjourn the meeting at 6:42pm.
Roll call vote, all yes.