

**Board of Fire Commissioners
GLOUCESTER TOWNSHIP FIRE DISTRICT 6
Special Meeting and Monthly Board Meeting Minutes**

Meeting Held: January 17, 2017
Meeting Place: Board Office
Meeting Called to Order: 6:35pm
Members of Board Present: **Chairman** – George Brown
Vice Chairman – Richard Annacone
Treasurer – Brian Robinson, excused
Secretary – George Flinn, excused
Commissioner – Steven Funkhouser
Administrative Clerk – Jeanette Cottone
Solicitor – David Carlamere

Salute the Flag

The Sunshine Law – George Brown: In accordance with the NJ Sunshine Law this meeting is open to the public. The public portion will follow the regular business of the Board.

Roll call Commissioners:

Comms. Funkhouser, Annacone and Brown are present. Comms. Flinn and Robinson are excused.

Comm. Brown: We will now begin the Special Meeting.

Notice is hereby given that the Board of Fire Commissioners, District No. 6, Township of Gloucester, Camden County, NJ, will hold a public hearing, second reading and final adoption of the 2017 Fire District Budget at a Special Meeting scheduled for Tuesday, January 17, 2017, at 6:30pm. The meeting will take place at the Board office located at 1946 Williamstown Road, Erial, NJ. Any interested person may review a copy of said Budget, by contacting the Clerk at the same address, Monday through Friday between the hours of 8:00am and 4:00pm, or calling 856-435-0700. The regularly scheduled Board meeting will immediately follow the special meeting.

Adm.Ci.Cottone: OK, we want to go into amending the 2017 Budget as it was previously approved at the December meeting.

Resolution 2017 – 01 To amend the 2017 Budget pursuant to NJSA 40A:14-78.3 for the Fiscal Year January 1, 2017 to December 31, 2017. The Board desires to amend certain line items in the 2017 Budget. Anticipated Revenues - the fund balance utilized will go from \$300,000 to \$315,000. The amount to be raised by taxation will go from \$1,456,540 to \$1,441,540. We will send two certified copies of this Resolution to the Director of the Division of Local Government Services. So you will all vote on the amendment for the Budget.

Motion made by Comm. Funkhouser, seconded by Comm. Annacone. Roll call vote, all yes.

Resolution R-2-17 Regarding the Procedures for the Adoption of the Fire District Budget. Whereas, NJSA 40A:14-78.2 establishes certain procedures that must be followed by the Fire District's in the Adoption of the Budget. It therefore states:

1. That we introduced, had the first reading and approved the Budget.
2. That we set the time and place for the holding of the public hearing on the Budget.
3. The public hearing and second reading of the Budget was held not less than 28 days after the first reading and approval.
4. The adopted Budget is authorized to be advertised by publishing at least seven days prior to the annual Election.
5. The Resolution is adopted in compliance with NJSA 40A:14-78.2 et al.

Motion made by Comm. Funkhouser, seconded by Comm. Annacone. Roll call vote, all yes.

Resolution R-3-17 The adoption of the 2017 Budget for Fire District 6.

The Annual Budget as presented for adoption reflects total revenues of \$1,789,135 which includes amounts to be raised by taxation of \$1,441,540 and Total Appropriations of \$1,789,135.

Special Meeting, continued

Adm.CI.Cottone: This is the open public meeting this evening, and you want to open that prior to the vote.
Comm. Brown: At this time, the meeting is open to the Public. If anyone would like to make any comments about the amendment to the Budget, please stand, state your name and address and address the Board.
(hearing none)

Motion made by Comm. Funkhouser, seconded by Comm. Annacone to close to the public and the adoption of the 2017 Budget. Roll call vote, all yes.

Motion made by Comm. Funkhouser, seconded by Comm. Annacone to close the Special meeting at 6:45pm. Roll call vote, all yes.

Regular Monthly Meeting at 6:45 pm

Roll call Commissioners:

Comms. Funkhouser, Annacone and Brown are present. Comms. Flinn and Robinson are excused.

Minutes of the previous meeting - Motion to accept the previous month's minutes as they are available to the public upon request.

Motion made by Comm. Annacone, seconded by Comm. Funkhouser. Roll call vote, all yes.

Correspondence – Jeanette Cottone

Adm.CI.Cottone: It's been distributed.

Treasurer's Report – Rich Annacone

Audubon General Account	2,035,657.65
Audubon Payroll Account	33,150.50
Expenditures: 01/17/17	138,820.34
TOTAL AMOUNT FOR APPROVAL	138,820.34

Motion made by Comm. Funkhouser, seconded by Comm. Annacone to accept the Treasurer's Report. Roll call vote, all yes.

Comm. Brown: I'd like to say, only spending 2 tenths of 1% of your budget in the month of January is quite an achievement.

COMMITTEE REPORTS

Budget Co-Commissioner – George Brown

No report.

Computer Services – George Brown

No report.

Fire Prevention – George Brown

No report.

IAFF Contracts Co-Commissioner – George Brown

No report.

Legal Liaison – George Brown

No report.

Liaison to the District Volunteers – George Brown

No report.

Budget Co-Commissioner – Rich Annacone

No report.

IAFF Contracts Co-Commissioner – Rich Annacone

No report.

Personnel / Administration – Rich Annacone

No report.

Personnel / Operations – Rich Annacone

No report.

Apparatus – Brian Robinson

No report.

Fire Department Equipment – Brian Robinson

No report.

Fire Department Operations – Brian Robinson

No report.

Training – Brian Robinson

No report.

Insurance – George Flinn

No report.

Sign – George Flinn

No report.

Water – George Flinn

No report.

Building Maintenance & Grounds – Steve Funkhouser

Comm. Funkhouser: The only thing I have to report, I didn't see a Chief's report I guess with Mike being away, it looks like...Steve, did they order supplies? Did I see something for supplies?

Ff. Schwegel: They put a list together, I don't know if we've ordered.

Comm. Funkhouser: OK, I saw a bill for supplies, so supplies have been ordered. The fence has been completed outside. That's all I have.

Comm. Brown: It looks great by the way.

Communications – Steve Funkhouser

No report.

EMS / Supplies & Equipment – Steve Funkhouser

No report.

Turn-Out Gear – Steve Funkhouser

No report.

Uniforms – Steve Funkhouser

No report.

Chief – Michael Brezee

Comm. Brown: The Chief is not here.

Solicitor – David Carlamere

Sol.Carlamere: I have nothing to report. I would assume you will do a Resolution for the Temporary Budget. Jan, do you have that for tonight?

Solicitor – continued

Adm.Ci.Cottone: We passed the Resolution at the Year-End Meeting. You weren't there, we did all the Year-End Resolutions, and that was our last one.

Sol.Carlamere: OK.

Resolutions – Jeanette Cottone

Comm. Brown: Any other Resolutions?

Adm.Ci.Cottone: We're good for tonight.

Old Business – George Brown

Comm. Brown: Old Business? (hearing none)

New Business – George Brown

Comm. Brown: New Business? I received an email from a Dep. Chief who was contacted by the President of the Blackwood Fire Co. Auxiliary. They have an honorary member Mico Casabria, who is 9 years old and battling a rare form of cancer. Basically what they want to do is have a blood drive in his honor but they don't have the facilities to do that. So they asked if we would join them to try and help with the fund drive. It looks like the date would be sometime in April pending the Red Cross's approval. Since we've already had Red Cross blood drives here and it's in conjunction with another Fire Co. in another District, I don't think there should be any issues, but I would like to formally get the approval of the Board to let them know that we will work with them on whatever date works best for them.

Motion made by Comm. Funkhouser, seconded by Comm. Annacone to approve the request for the joint blood drive. Roll call vote, all yes.

Public Portion – George Brown

Comm. Brown: Public Portion? (hearing none)

Closed Session – George Brown

n/a

Adjourn – George Brown

Motion made by Comm. Annacone, seconded by Comm. Funkhouser to adjourn the meeting at 6:50pm.

Roll call vote, all yes.

Comm. Brown: Thank you everyone.