

**Board of Fire Commissioners
GLOUCESTER TOWNSHIP FIRE DISTRICT 6
Special Meeting - Monthly Board Meeting Minutes**

Meeting Held: January 19, 2016
Meeting Place: Board Office
Meeting Called to Order: 6:30 pm
Members of Board Present: **Chairman** – George Brown
Vice Chairman – Joseph Chew
Treasurer – Richard Annacone
Secretary – George Flinn
Commissioner – Steven Funkhouser
Administrative Clerk – Jeanette Cottone
Solicitor – David Carlamere, excused

Salute the Flag

Comm. Brown: Notice is hereby given that the Board of Fire Commissioners, District No. 6, Township of Gloucester, Camden County, NJ, will hold at a Special Meeting scheduled for Tuesday January 19, 2016 at 6:30pm. This meeting will take place at the Board Office located at 1946 Williamstown Rd., Erial, NJ. Any interested person may review a copy of said budget by contacting the Clerk at the same address Monday through Friday between the hours of 8am to 4pm, or calling 856-435-0700. The regularly scheduled Board Meeting will immediately follow the Special Meeting.

Roll call Commissioners:
All present.

Adm.Ci.Cottone: The first thing we want to do is the Special Meeting which is the Second Reading and the Adoption of the 2016 Fire District Budget. Prior to the Adoption, the Board must do a Resolution regarding the procedures for the Adoption of the Budget. What the Resolution states is that we Introduced it in December within the 60 days prior to the annual Election. We set the time and place for the holding of the Public Hearing on the Budget. The Second Reading was held not less than 28 days after the first reading, and that the Adopted Budget is authorized to be advertised at least once seven days prior to the annual Election. So all of these regulations have been followed, so you want to make a motion for that.

Motion made by Comm. Flinn, seconded by Comm. Annacone. Roll call vote, all yes.

Adm.Ci.Cottone: Now we'll do the Adoption of the 2016 Fire District Budget. The Annual Budget as presented for Adoption reflects total revenues of \$1,788,374.00, which includes an amount to be raised by taxation of \$1,457,540.00 and total appropriations of \$1,788,374.00. The Adoption is set for this evenings meeting January 19, 2016.

Motion made by Comm. Chew, seconded by Comm. Annacone. Roll call vote, all yes.

The Sunshine Law – George Brown: In accordance with the NJ Sunshine Law this meeting is open to the public. The public portion will follow the regular business of the Board.

Roll call Commissioners:
All present at 6:33pm.

Minutes of the previous meeting - Motion to accept the previous month's minutes as they are available to the public upon request.

Motion made by Comm. Annacone, seconded by Comm. Flinn. Roll call vote, all yes.

Correspondence – Jeanette Cottone

Adm.Ci.Cottone: It's been distributed.

Treasurer's Report – Rich Annacone

Audubon General Account	1,730,338.62
Audubon Payroll Account	41,226.02
Expenditures:	128,211.25
TOTAL AMOUNT FOR APPROVAL	128,211.25

Motion made by Comm. Flinn, seconded by Comm. Chew to approve Treasurer's Report as read.
Roll call vote, all yes.

COMMITTEE REPORTS

Computer Services – George Brown

No report.

Fire Prevention – George Brown

No report.

IAFF Contracts Co-Commissioner – George Brown

No report.

Legal Liaison – George Brown

No report.

Liaison to the District Volunteers – George Brown

No report.

Apparatus – Joe Chew

Comm. Chew: 862 is out getting routine maintenance done on the brakes. When Comm. Annacone and I arrived today, we found 862's bay door up, so I asked the Officer's to do a quick look around and make sure we didn't have anything removed. I don't know why it was up, however, it's closed now.

Budget Co-Commissioner – Joe Chew

Comm. Chew: We have a budget. That's all I have.

Fire Department Equipment – Joe Chew

No report.

Fire Department Operations – Joe Chew

No report.

Training – Joe Chew

No report.

Budget Co-Commissioner – Rich Annacone

Comm. Annacone: The budget again is done.

IAFF Contracts Co-Commissioner – Rich Annacone

Comm. Annacone: On contracts, we're waiting on the Union.

Personnel / Administration – Rich Annacone

No report.

Personnel / Operations – Rich Annacone

No report.

Insurance – George Flinn

No report.

Sign – George Flinn

No report.

Water – George Flinn

No report.

Photographer – George Flinn

No report.

Building Maintenance & Grounds – Steve Funkhouser

Comm. Funkhouser: I have the quote back, we had the roof done. The Chief and I went up and did a walk around on the roof. Hopefully we didn't put anymore holes in the roof while we were up there. It's been patched in quite a few places. I notified the heating and air guys in regards to the question of dropping their tools and things like that, so they're aware of that. Did the guy come Mike, in regards to the ground?

Chief Brezee: No.

Comm. Funkhouser: OK, I'll have to get back in touch with them. We have a price from him also to put the railing up. That's pretty much all I've got.

Comm. Flinn: How much did we spend on the roof?

Comm. Funkhouser: \$1,500.

Comm. Flinn: That's not bad.

Comm. Funkhouser: That was a patch job. They also stated if we have any leaks to give them a call and they'll come out and fix the leak. So that's a good deal there.

Comm. Flinn: So we have plenty of money to fix the roof?

Chief Brezee: We're going to wait for some rain before we move on.

Comm Flinn: Or the melting snow.

Chief Brezee: More buckets.

Communications – Steve Funkhouser

No report.

EMS / Supplies & Equipment – Steve Funkhouser

No report.

Turn-Out Gear – Steve Funkhouser

No report.

Uniforms – Steve Funkhouser

No report.

Chief – Michael Brezee

Chief Brezee: No written report, they will certainly return next meeting. We spent the end of the year compiling the year-end reports, filing away and starting our new reports. We are totally done with NFIRS for 2015, everything has been submitted. They hit me up to let me know they have everything. On the apparatus that is out, we had a couple year-ending issues we got to take care of when 62 returns. 66 will go out and have brakes as well we have a gas gauge issue. Chris and I will meet this Saturday and go over our objectives for 2016. Hopefully we'll make some announcements there. Other than that, it's all good.

Comm. Chew: Are you ready for this weekend coming up?

Comm. Funkhouser: Our equipment is all ready, right? The snow equipment and rock salt is ready.

Chief Brezee: We're all good.

Comm. Flinn: It's going to rain.

Comm. Brown: Maybe 30 seconds on the trip out west?

Chief Brezee: The trip was good, the weather out there was like it's been the last few days here. We were very impressed with the factory, very impressed with the sales staff. Everyone we met out there, we were treated very well. The accommodations were great. We got to climb around some trucks that were sitting out there which caused us to get into our own spec meeting and "hey, can we do this or that?" Just a few changes, about 8 pages. The idea that all three of us got was, many of the things were I'll say an upgrade from when we inspected a year ago, maybe that light is better now and there wasn't really a price change, we're just moving up in models. There were some things that we found that we saw out there, or talked to other people and said "well, that really didn't work well for this group..", so maybe that got nixed which would bring the price

Chief – Michael Brezee, continued

down but this worked better which would bring the price back up. Some add-on's, some total deletions, some new add-on's that we saw out there that were really good ideas. So it was a good trip. We are going to get a free mid-inspection, most departments don't get. And that's because our chassis and our cab will be constructed in Michigan and then driven to Ephrata, PA, which is only a couple hours from here to have the boomer installed. So they did offer for us to get together that day and drive up to Ephrata and inspect the cab, chassis and boomer prior to it going back to South Dakota for body building. So that's kind of a preview we got in the middle there and we'll get to see it and make sure the cab configuration is what we like in there, not that we can make too many changes at that point, so that's a bonus there. I am very happy with the company we chose at this point. I didn't see anything out there that upset me or caused me to be concerned. It's just so damn cold out there.

Comm. Brown: Thank you the three of you for making the trip, thanks for all the work you put into that. It sounds like we're off to something really good there. The only question is, which one of you are going to learn Pennsylvania Dutch for Ephrata.

Chief Brezee: I actually have a friend who lives down the street from where the factory is, a buddy of mine lives there, he's a cop so you guys will like him.

Solicitor – David Carlamere

n/a

Resolutions – Jeanette Cottone

Adm.CI.Cottone: We're good for tonight.

Old Business – George Brown

Comm. Brown: Old Business? (hearing none)

New Business – George Brown

Comm. Brown: Speaking of Police Officer's, we have a guest here this evening which I'd like to address. Brian Robinson who is planning on running for Commissioner. I thought about it, and I think I finally will know what it feels like to be a fish between two cats. If we have two firemen and two policemen on this Board, I'm going to have to go for additional counseling. Welcome.

Comm. Brown: Mr. Allen who is our District employee and our Accountant has requested an increase in his monthly fee from \$400 a month to \$425 a month. His last increase was in 2013. The money was put in the budget. I really feel that the Board needs to vote on that, and I would like a motion to approve Mr. Allen's increase, then that way the Board will have spoken.

Motion made by Comm Annacone, seconded by Comm. Chew. Roll call vote, Comms. Annacone and Chew yes, Comms. Flinn and Funkhouser no.

Comm. Brown: I didn't work out the percentage, but I don't think Mr. Allen should get any more or any less than anybody else has over that period of time. So I'm going to say yes, assuming that it's within the increase that the Firefighters got and the Clerk got. If it is more than the Firefighters or the Clerk got during that period, I would like to withhold the approval until next month and figure out a better number. But he's done a wonderful job and he's been very valuable to the District. I think it has been our principal here for 10 years, as I said earlier we're doing God's work here, that we treat everybody the same. So I'm going to abstain and we'll leave it as a tie right now so we can better look at the numbers. And the budget doesn't really go into effect until next month anyway.

Public Portion – George Brown

Comm. Brown: Public Portion? (hearing none)

Closed Session – George Brown

n/a

Adjourn – George Brown

Motion made by Comm. Flinn, seconded by Comm. Annacone to adjourn the meeting at 6:43pm.
Roll call vote, all yes.