

**Board of Fire Commissioners  
GLOUCESTER TOWNSHIP FIRE DISTRICT 6  
Monthly Board Meeting Minutes**

**Meeting Held:** July 23, 2015  
**Meeting Place:** Board Office  
**Meeting Called to Order:** 6:30 pm  
**Members of Board Present:** **Chairman** – George Brown  
**Vice Chairman** – Joseph Chew  
**Treasurer** – Richard Annacone, excused  
**Secretary** – George Flinn  
**Commissioner** – Steven Funkhouser  
**Administrative Clerk** – Jeanette Cottone  
**Solicitor** – David Carlamere

**Salute the Flag**

**The Sunshine Law** – George Brown: In accordance with the NJ Sunshine Law this meeting is open to the public. The public portion will follow the regular business of the Board.

**Roll call Commissioners:**

Comms. Chew, Flinn, Funkhouser and Brown present. Comm. Annacone is excused.

**Minutes of the previous meeting** - Motion to accept the previous month's minutes as they are available to the public upon request.

Motion made by Comm. Flinn, seconded by Comm. Funkhouser. Roll call vote, all yes.

**Correspondence – Jeanette Cottone**

**Adm.CI.Cottone:** It's been distributed.

**Treasurer's Report – Rich Annacone**

As of 07/23/15:

Audubon General Account	1,425,303.22
Audubon Payroll Account	46,613.24
Expenditures:	85,496.02

TOTAL AMOUNT FOR APPROVAL      85,496.02

Motion made by Comm. Chew, seconded by Comm. Flinn to approve the Treasurer's Report as read. Roll call vote, all yes.

**COMMITTEE REPORTS**

**Computer Services – George Brown**

**Comm. Brown:** Comcast once again has impacted our network for over a week. That's all I want to say.

**Fire Prevention – George Brown**

**Comm. Brown:** Approved the Chief's request for funds to build a fire simulation prop. They picked up some materials today.

**IAFF Contracts Co-Commissioner – George Brown**

No report.

**Legal Liaison – George Brown**

**Comm. Brown:** We're going to need some form, Mr. Solicitor, the Commissioners are getting these credit cards that they'll sign saying they understand that the cards are going to be used strictly for Board business and I'm getting some samples sent to us so you won't have to draft the whole thing.

**Sol.Carlamere:** OIK.

**Liaison to the District Volunteers – George Brown**

**Comm. Brown:** We received a letter, everybody's looked at it regarding the volunteer award in the Township. I spoke to the Chief and Comm. Annacone the other night, and I would like to continue to have the Board's involvement in that process. I'd like to make a motion to let the Chief pick the volunteer and the Board will approve it in the August meeting.

Motion made by Comm. Flinn, seconded by Comm. Funkhouser. Roll call vote, all yes.

**Fire Department Operations – Joe Chew**

**Comm. Chew:** For the Chief, he's passed out both May and June's Chief's Reports. I make a motion that we receive and accept them.

Motion made by Comm. Flinn, seconded by Comm. Funkhouser to accept the Chief's reports.  
Roll call vote, all yes.

**Apparatus – Joe Chew**

**Comm. Chew:** Out of those reports, there were no major issues. Squad 86 Hydra-ram was out of service for a little bit and it's been returned to service. Also, we have received the compliance directives for their Standard Operating Guidelines, Section 1.2, and for the natural gas emergencies, I did have a chance to read them and gave them my thoughts and we now have them.

**Comm. Brown:** Motion to approve those?

Motion made by Comm. Flinn, seconded by Comm. Funkhouser. Roll call vote, all yes.

**Budget Co-Commissioner – Joe Chew**

No report.

**Fire Department Equipment – Joe Chew**

No report.

**Training – Joe Chew**

No report.

**Budget Co-Commissioner – Rich Annacone**

No Report.

**IAFF Contracts Co-Commissioner – Rich Annacone**

**Comm. Brown:** Comm. Annacone stopped here. One of his item topics is IAFF contracts as co-Commissioners. We met with the IAFF earlier this week. They've given us a new proposal, and we're studying it.

**Personnel / Administration – Rich Annacone**

No report.

**Personnel / Operations – Rich Annacone**

No report.

**Insurance – George Flinn**

**Comm. Flinn:** Everybody got a copy of the insurance proposal for the settlement on the loss of the building during the storm. We're getting that money. We need to keep track of all of our bills and expenses from the storm because FEMA is coming along and we're going to be able to get reimbursed for it also.

**Comm. Funkhouser:** We're keeping the bills separate from everything else and....

**Comm. Flinn:** Yeah, Jan will handle it.

Motion made by Comm. Funkhouser, seconded by Comm. Chew. Roll call vote, all yes.

**Sign – George Flinn**

No report.

**Water – George Flinn**

No report.

**Photographer – George Flinn**

No report.

**Building Maintenance & Grounds – Steve Funkhouser**

**Comm. Funkhouser:** If you read the Chief's Report, we went to the Firehouse Expo in Baltimore and spent the day there. We had a one-on-one session with an architect from New York City. Very, very impressive compared to some other items that we've seen. We're going to have to work on this with these other architects. There is so much more out there than what we have seen and what we have heard and have gotten in return. This company here is out of New York City, they build across the country, and this is all they do is fire houses. They gave me a written quote on a mount that would be \$35,000-\$45,000 just to get us to the bond area. That's with everything we would need. There are also issues...we would have to hire a bond attorney for this. Our Solicitor is able to do that, but there was a question and I wasn't sure.

**Sol.Carlamere:** I would recommend a concentration on bond counsel because they have all the avenues for the sale of bonds. I think you've used Parker McKay.

**Comm. Funkhouser:** OK, so we have other people that do that. Very good program they put on there in Baltimore. Very impressive. That's all I have to report.

**Communications – Steve Funkhouser**

No report.

**EMS / Supplies & Equipment – Steve Funkhouser**

No report.

**Turn-Out Gear – Steve Funkhouser**

No report.

**Uniforms – Steve Funkhouser**

No report.

**Chief – Michael Brezee**

n/a

**Solicitor – David Carlamere**

**Sol.Carlamere:** Nothing to report.

**Resolutions – Jeanette Cottone**

**Adm.Ci.Cottone:** Nothing this evening.

**Old Business – George Brown**

**Comm. Brown:** P-cards, they are coming. I completed my training today. It's estimated we will have the cards in two to three weeks.

**New Business – George Brown**

**Comm. Brown:** New Business? (hearing none)

**Public Portion – George Brown**

n/a

**Closed Session – George Brown**

n/a

**Adjourn – George Brown**

Motion made by Comm. Flinn, seconded by Comm. Chew to adjourn the meeting at 6:40 pm.  
Roll call vote, all yes