

**Board of Fire Commissioners
GLOUCESTER TOWNSHIP FIRE DISTRICT 6
Monthly Board Meeting Minutes**

Meeting Held: November 17, 2015
Meeting Place: Board Office
Meeting Called to Order: 6:34 pm
Members of Board Present: **Chairman** – George Brown
Vice Chairman – Joseph Chew
Treasurer – Richard Annacone
Secretary – George Flinn, absent
Commissioner – Steven Funkhouser
Administrative Clerk – Jeanette Cottone
Solicitor – David Carlamere

Salute the Flag

The Sunshine Law – George Brown: In accordance with the NJ Sunshine Law this meeting is open to the public. The public portion will follow the regular business of the Board.

Roll call Commissioners:

Comms. Annacone, Chew, Funkhouser and Brown are present.

Adm.Ci.Cottone: Is Comm. Flinn excused?

Comm. Brown: I have not heard, I have no idea.

Adm.Ci.Cottone: I haven't either.

Comm. Brown: He may come in late.

Minutes of the previous meeting –

Adm.Ci.Cottone: We're not going to approve them yet, because they're not reviewed.

Motion made by Comm. Annacone, seconded by Comm. Chew to table the approval of the minutes from last month's meeting. Roll call vote, all yes.

Correspondence – Jeanette Cottone

Adm.Ci.Cottone: It's been distributed.

Motion made by Comm. Annacone, seconded by Comm. Chew to approve the correspondence.

Roll call vote, all yes.

Treasurer's Report – Rich Annacone

Audubon General Account	1,925,425.71
Audubon Payroll Account	30,564.32
Expenditures: 11/17/15	19,866.72

TOTAL AMOUNT FOR APPROVAL 19,866.72

Motion made by Comm. Chew, seconded by Comm. Funkhouser to approve the Treasurer's Report as read. Roll call vote, all yes.

COMMITTEE REPORTS

Computer Services – George Brown

No report.

Fire Prevention – George Brown

No report.

IAFF Contracts Co-Commissioner – George Brown

No report.

Legal Liaison – George Brown

No report.

Liaison to the District Volunteers – George Brown

Comm. Brown: I'd like to make a motion to pass the Chief's request to provide the purchase of food for the Fireman's Relief Association meeting coming up shortly.

Motion made by Comm. Chew, seconded by Comm. Funkhouser. Roll call vote, all yes.

Apparatus – Joe Chew

Comm. Chew: The Chief's report is out. Squad 866 is out of service, sounds like an injector problem.

Chief Brezee: They believe it is.

Comm. Chew: It is currently in the process of being repaired. Other than that I have no additional reports under apparatus.

Budget Co-Commissioner – Joe Chew

Comm. Chew: I believe everybody got their numbers in for the budget. Jan has the numbers and she's working on compiling it.

Fire Department Equipment – Joe Chew

No report.

Fire Department Operations – Joe Chew

No report.

Training – Joe Chew

Comm. Chew: The guys did the burn building on 11/10/15.

Comm. Brown: I did review the outstanding Training invoices from the County, and I had a question and I put it to the Chief, and he didn't know what the language of the County was, so I didn't feel so bad after that since he works there and it's their terminology. So we'll have a little side bar after this meeting about what might be going on there.

Budget Co-Commissioner – Rich Annacone

Comm. Annacone: The budget is in process.

IAFF Contracts Co-Commissioner – Rich Annacone

Comm. Annacone: We're still waiting to hear back from the Union.

Personnel / Administration – Rich Annacone

No report.

Personnel / Operations – Rich Annacone

No report.

Insurance – George Flinn

Comm. Brown: Comm. Flinn is not here.

Sign – George Flinn

No report.

Water – George Flinn

No report.

Photographer – George Flinn

No report.

Building Maintenance & Grounds – Steve Funkhouser

Comm. Funkhouser: If you read the Chief's Report, we had problems with the bathroom urinals and toilets, and it's been addressed and taken care of. The building is still standing right now.

Comm. Brown: Messy situation.

Building Maintenance & Grounds, continued

Comm. Funkhouser: We had a woman take a spill out front here on the steps during the elections. She still hasn't returned yet to pick up her vehicle, so I picked up some paint and we're going to paint the sidewalk out here straight across the walkway just for a visual and also put some lettering on the doorway as you're walking out stating to use caution on the steps.

Comm. Brown: I was reading this and sending you a message yesterday and I apologize for it, but sometimes I have to playback what people say to me a couple times later in the day, and the Chief mentioned something yesterday which I think may be a better idea, and that is to put a handrail up there. I'm just wondering if that might make more sense. Although it's short, that gives someone the visual.

Comm. Funkhouser: To the center of the walkway you're talking about.

Chief Brezee: I would say either one side or in the center, just something to grab ahold of that if you're unsteady you could grab ahold of.

Comm. Brown: I think the problem with the paint, like the Dep. Chief advised me last night is the snow removal, there are people walking on it, it becomes a maintenance issue every couple years. If you get a good railing...

Comm. Funkhouser: OK, why didn't somebody tell me this before I bought the paint...now I got to return it.

Comm. Brown: I'll be happy to return it for you.

Comm. Funkhouser: And my sparkles.

Comm. Brown: I'll make a motion that Comm. Funkhouser keeps his sparkles.

Comm. Funkhouser: OK, I'll look into getting a railing. We're still not sure what we're doing with the building at this time.

Comm. Brown: I might need that railing by the time we figure out what we're doing with this building.

Comm. Funkhouser: That's all I have to report.

Communications – Steve Funkhouser

No report.

EMS / Supplies & Equipment – Steve Funkhouser

No report.

Turn-Out Gear – Steve Funkhouser

No report.

Uniforms – Steve Funkhouser

No report.

Chief – Michael Brezee

Chief Brezee: Comm. Funkhouser had been reaching out to the roofing manufacture and a representative from Firestone did show up with a contractor to go over the roof, and I happened to catch them climbing up a ladder as I was driving by so I stopped, and I went up with them. There were several little holes they found up there. All in all, they had two plans. One short term is to fix every little hole they could find up there and they were going to write that up as...the way they explained our roof, it's perfect for what they call an over-layment. I don't know what all that means, but they said it's a simple, quick and relatively inexpensive as opposed to ripping the roof off and putting a new one on, and they were going to write that up as well and get that over to Comm. Funkhouser. I walk up there and I don't see them, but these guys were walking right to them...'there's one here, here's one here.' It looks like somebody poked a pencil through or something. Not that anybody did, but that's about the size of the hole. They said it's kind of normal. I would ask that you just put a word in to our HVAC Contractor to be mindful of our rubber roof. Several holes were found around the HVAC system. In my head I saw the covers coming off for service, maybe the corner hits first and pops through the roof, but that's where we are with the roof.

Adm.Ci.Cottone: Didn't we put walkway strips around those units.

Chief Brezee: The walkway strips are up there, but they're only squares and there are spaces between them that if you put something down, it's going to pop through. We found several screws from the HVAC systems. Six got taken off, four got put back on, the other two we found floating on a rubber roof.

Comm. Brown: It always worked on my car repairs.

Chief Brezee: So I put them in the spare screw box that's overflowing. So that's where we are with the roof.

Chief Brezee: A report was submitted. I appreciate the approval for the Relief Association meeting which will be held next Tuesday here at 8:00. Other than our 866 issue that has me concerning right now the way the motor was running today. I'll keep you posted on that.

12/19/2015 10:16:17 PM

Chief, continued

Motion made by Comm. Chew, seconded by Comm. Annacone to accept the Chief's Report.

Roll call vote, all yes.

Comm. Brown: I just have one comment, and I understand, I'm looking to try and avoid a really big towing bill as you break down as you get onto 42. I had lunch with Comm. Funkhouser yesterday. I understand that Cherry Hill was doing some repairs. Does it make, and I'm not pushing anything, I'm just trying to avoid a big bill, would it make any sense in this particular case, and if you say no I'm OK with that. I always look at my choices...

Chief Brezee: Here's where we're at. I was going to write it up and I'll write it up anyway just so you have it. But Comm. Funkhouser did bring me some information on the Cherry Hill motor pool and fleet service and what they're doing right now. With that, I contacted the head of the fleet service. He sent me all their pricing and service costs. So I did a side-by-side with our current vendor. And our current vendor beats the Cherry Hill...

Comm. Brown: I wasn't suggesting a permanent thing. I'm just saying in one particular case where the vehicle...

Chief Brezee: The vehicle tomorrow is not going to Trenton, it's going to go to Mt. Laurel.

Comm. Brown: Then I withdraw my suggestion.

Chief Brezee: We're going to try and limp it, and the thought process on that though is, if we get 20 miles up the road, that's 20 less miles we're paying for a tow, because that's where we're getting hit with the tow. The mechanic and I both agree that it could probably limp its way up to Mt. Laurel. I can't get it really over 45 miles an hour and that's fine, and it blows a little smoke.

Comm. Brown: Who's going to deal with the EPA tomorrow?

Chief Brezee: I believe we'll be getting a check from the mosquito commission.

Comm. Brown: Back to your last comment where you didn't understand what an overlay was. I had the same problem with adjunct firefighter classes in the Camden County reports.

Chief Brezee: I have never heard that term on a class. I am known as an adjunct instructor, and that's just so they don't have to give my kids free college.

Comm. Funkhouser: Because you add adjunct to it.

Solicitor – David Carlamere

Sol.Carlamere: Nothing to report.

Resolutions – Jeanette Cottone

Adm.Ci.Cottone: No resolutions this evening.

Old Business – George Brown

Comm. Brown: Old Business? (hearing none)

New Business – George Brown

Comm. Brown: New Business? (hearing none)

Public Portion – George Brown

Chief Brezee: If it helps, I have the woman contact information who does the billing at Camden County if you want, I'll forward it to you.

Comm. Brown: Well we're going to have a little pow wow after this, and I think we can finally take care of this.

Adm.Ci.Cottone: The December meeting is also moved up one week and over to Tuesday. It's December 15th, so hopefully we'll be pretty squared away with the budget.

Comm. Chew: Have we scheduled a year-end meeting?

Adm.Ci.Cottone: Not yet.

Comm. Chew: I just want to get it into my head.

Adm.Ci.Cottone: I'll have to check the calendar.

Comm. Brown: With respect to the budget, I'm not sure who was helping you out with labor time and the fill-ins calculations if no one has...

Adm.Ci.Cottone: Well I have to come back for that once we put in the basic.

Comm. Brown: I left the budget that I sent you with all the tags in there. I zeroed them out, so if you need help with any of those, I'm now ready to help you do that so you can get it done in time.

Adm.Ci.Cottone: OK.

Adjourn – George Brown

Motion made by Comm. Chew, seconded by Comm. Annacone to adjourn the meeting at 6:46pm.

12/19/2015 10:16:17 PM

Roll call vote, all yes.