

**Board of Fire Commissioners
GLOUCESTER TOWNSHIP FIRE DISTRICT 6
Monthly Board Meeting Minutes**

Meeting Held: September 25, 2014
Meeting Place: Board Office
Meeting Called to Order: 6:33 pm
Members of Board Present: **Chairman** – George Brown
Vice Chairman – Joseph Chew
Treasurer – Richard Annacone
Secretary – George Flinn
Commissioner – Steven Funkhouser
Administrative Clerk – Jeanette Cottone
Solicitor – David Carlamere

Salute the Flag

The Sunshine Law – George Brown: In accordance with the NJ Sunshine Law this meeting is open to the public. The public portion will follow the regular business of the Board.

Roll call Commissioners, all present.

Minutes of the previous meeting - Motion to accept the previous month’s minutes as they are available to the public upon request.

Motion made by Comm. Annacone, seconded by Comm. Chew. Roll call vote, all yes.

Correspondence – Jeanette Cottone

Adm.Cl.Cottone: Correspondence has been distributed

Treasurer’s Report – Rich Annacone

Audubon General Account	1,246,327.70
Audubon Payroll Account	18,193.51
Expenditures:	63,573.22
TOTAL AMOUNT FOR APPROVAL	63,573.22

Adm.Cl.Cottone: We want to add one additional this evening. The Fire Prevention night school flyers, the bill just came in so we’re going to add it on tonight’s approval, an additional \$708.69.

Motion made by Comm. Flinn, seconded by Comm. Annacone to approve the Treasurer’s Report.
Roll call vote, all yes.

COMMITTEE REPORTS

Computer Services – George Brown

Comm. Brown: The new server has been installed, it should be finished and up and running tomorrow.

Fire Prevention – George Brown

Comm. Brown: Fire Prevention night is on target. We met with Lowe’s and Chick-fil-a. Both have agreed to stuff copies of our flyers in customer bags the week before the event.

IAFF Contracts Co-Commissioner – George Brown

No report.

Legal Liaison – George Brown

Comm. Brown: The Chief is still looking over his contract. That's it for me.

Liaison to the Fire Company – George Brown

No report.

Budget Co-Commissioner – Joe Chew

No report.

Fire Department Equipment – Joe Chew

No report.

Fire Department Operations – Joe Chew

No report.

Apparatus – Joe Chew

Comm. Chew: Right now we are waiting for...George is going to contact the underwriter to see if we can get the fire truck up to wherever we're taking it to get it repaired. He's been here, he's taken the pictures, so now we're waiting for them and the sooner we can get it out the sooner we're likely to get it back.

Comm. Brown: OK. I thought the plan was that they would get it back where it would be serviceable if it was going to be a long delay on parts, then take it back up there when the parts come in?

Chief Brezee: He told me he can't do anything until the adjustor...

Comm. Brown: OK. Just for the record, that's still the plan...

Chief Brezee: Take it up there and see if we can get it back in service.

Comm. Flinn: They told me today to pick up the Ladder and put it back in service. I told them to keep it because we don't need it in service.

Comm. Brown: Right.

Comm. Flinn: They're fixing it at the same place, same adjustors all going tomorrow.

Comm. Brown: It's just that they're not parts that you can get from your NAPA Auto parts store. If it's going to take 2-3-4 weeks, I'd rather have it back. I think the Chief would rather have it back in service.

Chief Brezee: Absolutely.

Comm. Brown: OK.

Training – Joe Chew

No report.

Personnel / Administration – Rich Annacone

No report.

Personnel / Operations – Rich Annacone

No report.

Budget Co-Commissioner – Rich Annacone

Comm. Annacone: We'll start working on that, now there are changes here according to Jan. Now it's got to be put together.

Comm. Brown: On the budget, one of the new rules this year is if your website is not up and current, they will not approve your budget. So fortunately our website is up and current and we're in good shape.

Sol.Carlamere: Keep in mind on the budget, Trenton has been telling some of the District's there is only about 4-5 personnel assigned to all Fire District budgets, to try and get them in ahead of the scheduled dates.

Comm. Brown: Good.

IAFF Contracts Co-Commissioner – Rich Annacone

Comm. Annacone: Just waiting.

Comm. Brown: We did receive a call from Mr. Kemery which I just conveyed to Comm. Annacone. He has gotten a copy of our letter asking for us to open negotiations.

Insurance – George Flinn

No report.

Sign – George Flinn

No report.

Water – George Flinn

No report.

Photographer – George Flinn

No report.

Building Maintenance & Grounds – Steve Funkhouser

Comm. Funkhouser: I have a question for Sol. Carlamere in regards to the Belcher situation. They have yet to pick up their check. They've been notified twice. How long do we have to go before this check is put back into...

Sol.Carlamere: I would think the appropriate thing to do is to tell him there is a certain date, if you don't pick it up it will be forfeited. I can do a letter.

Comm. Funkhouser: OK, because he's been notified and I don't see why we have to keep calling.

Comm. Annacone: You didn't mail it out?

Sol.Carlamere: Well, you can...you can mail it.

Comm. Funkhouser: You could mail it.

Sol.Carlamere: You haven't mailed it at all?

Comm. Funkhouser: No we were waiting for him to pick it up.

Adm.Cl.Cottone: Well because we need a signature on the voucher, unless I send the voucher first.

Sol.Carlamere: Send the voucher first. Tell them to sign the voucher and send it back. If they don't do that, I'll send a letter. The assumption is they are declining and waiving the acceptance of it and it will go back in the fund balance.

Comm. Funkhouser: Nothing else to report.

Communications – Steve Funkhouser

No report.

EMS / Supplies & Equipment – Steve Funkhouser

No report.

Turn-Out Gear – Steve Funkhouser

No report.

Uniforms – Steve Funkhouser

No report.

Chief – Michael Brezee

Chief Brezee: The report has been submitted. Fire Prevention as you said is on target. We had a couple snags this year, but nothing we couldn't handle so we're right back on target.

The other thing I wanted to mention is the Forrest Meadows Development. A gentleman contacted me several

Chief – continued

months ago I guess it is now. They have some issues with their smoke and CO alarms. The residents have banded together, found themselves a supplier, got new alarms and looking for assistance to have them installed. I told them we would definitely help in any way we could. He did contact me the other day and said they received their alarms. He has a list of those properties needing repair or replacement, so I'm going to go forward in setting up a schedule with him and we're going to assist them in replacing the defective alarms. I'm not concerned with liability or anything of assisting residents with putting up smoke detectors, we've been doing that for years, so I'm going to go forward with it. I'll sleep better.

Comm. Annacone: You're saying fixing them, are we replacing heads or...

Chief Brezee: We are taking out heads and putting in new heads.

Comm. Annacone: OK.

Chief Brezee: If that requires replacing the wiring harness we can do that, I can do that. It's not a problem.

Comm. Funkhouser: How many total?

Chief Brezee: That I'm not positive on right now. He didn't give me a total count.

Mr. Kibelstis: Mainly there are a number of residents that just can't...in fact the gentleman the Chief was working with is in a chair and he can't climb up a ladder or anything. A number of elderly people there are shaky, and the Chief offered to help them. I'm not sure how many are taking advantage of it.

Chief Brezee: One of the residents I talked to in the past had a local electrician replace those heads out in an excess of \$500, and I think that's just ridiculous.

Sol.Carlamere: You're not making a decision on putting them in different locations, it's where they are...

Chief Brezee: We're replacing the existing.

Sol.Carlamere: Just taking out and putting in?

Chief Brezee: You got it.

Motion made by Comm. Chew, seconded by Comm. Annacone to accept the Chief's Report.
Roll call vote, all yes.

Solicitor – David Carlamere

Sol.Carlamere: Nothing to report.

Resolutions – Jeanette Cottone

Adm.Cl.Cottone: Nothing this evening.

Old Business – George Brown

Comm. Brown: The Solicitor gave me the proper language to send over to the State Representatives in terms of what we want on the Resolution R-18-14 on abatements and that has gone. So I'll follow up on that between now and the next meeting.

New Business – George Brown

Comm. Brown: New Business?

Adm.Cl.Cottone: We want to remind everybody to get moving on their budgets.

Public Portion – George Brown

Comm. Brown: Public Portion? (hearing none)

Closed Session – George Brown

n/a

Adjourn – George Brown

Motion made by Comm. Annacone, seconded by Comm. Chew to adjourn the meeting at 6:45 pm.
Roll call vote, all yes.