

**Board of Fire Commissioners
GLOUCESTER TOWNSHIP FIRE DISTRICT 6
Monthly Board Meeting Minutes**

Meeting Held: December 19, 2017
Meeting Place: Board Office
Meeting Called to Order: 6:30pm
Members of Board Present: **Chairman** – George Brown
Vice Chairman – Richard Annacone
Treasurer – Brian Robinson
Secretary – George Flinn
Commissioner – Steven Funkhouser
Administrative Clerk – Jeanette Cottone
Solicitor – David Carlamere

Salute the Flag

The Sunshine Law – George Brown: In accordance with the NJ Sunshine Law this meeting is open to the public. The public portion will follow the regular business of the Board.

Roll call Commissioners: All present.

Minutes of the previous meeting - Motion to accept the previous month's minutes as they are available to the public upon request.

Motion made by Comm. Annacone, seconded by Comm. Flinn. Roll call vote, all yes.

Correspondence – Jeanette Cottone

No report.

Treasurer's Report – Rich Annacone

Audubon General Account	1,736,651.02
Audubon Payroll Account	52,860.72
Expenditures: 12/19/17	86,704.59

TOTAL AMOUNT FOR APPROVAL 86,704.59

Motion made by Comm. Flinn, seconded by Comm. Funkhouser to approve the Treasurer's Report as read. Roll call vote, all yes

COMMITTEE REPORTS

Budget Co-Commissioner – George Brown

Adm.Ci.Cottone: Resolution R-24-17 for the 2018 year, Fire District 6. This is approving it by the Board. The annual budget as introduced reflects total revenues of \$1,945,181. An amount to be raised by taxation \$1,484,316 and total appropriations of \$1,945,181. This is at an open public meeting held on December 19th, and that the annual budget included all related schedules of the Fire District for the fiscal year beginning January 2018 and ending December 2018 is hereby approved. The Fire District will consider the annual budget for adoption on January 18, 2018. So you all will have to vote on your own.

Sol.Carlamere: That's the adoption, right?

Adm.Ci.Cottone: No, this is the approval. So prior to the adoption we will do the advertisement for the second reading. We're just on the approval tonight.

Sol.Carlamere: Oh, ok.

Adm.Ci.Cottone: So there will be another resolution next month on January 18th.

Comm. Brown: It seems like we have the same thing every year right?

Sol.Carlamere: Other Districts are moving ahead.

Motion made by Comm. Flinn, seconded by Comm. Annacone to approve. Roll call vote, all yes.

Comm. Brown: I'd like to thank the Clerk, Richard Allen and Comm. Annacone for producing the budget on time. Thank you, I know you work hard. I greatly appreciate it.

Computer Services – George Brown

Comm. Brown: The Microsoft Surface for the Chief has been ordered.

Chief Brezee: And received.

Comm. Brown: OK, so that's one thing done. The printer for the dispatch office has been received. The new software for the network server has been purchased and received and will be installed on the first day the Clerk has a day off because we need to take the network down.

Fire Prevention – George Brown

No report.

IAFF Contracts Co-Commissioner – George Brown

No report.

Legal Liaison – George Brown

No report.

Liaison to the District Volunteers – George Brown

Comm. Brown: Any new volunteers? (hearing none)

Budget Co-Commissioner – Rich Annacone

No report.

IAFF Contracts Co-Commissioner – Rich Annacone

No report.

Personnel / Administration – Rich Annacone

Comm. Annacone: The contracts for the Chief and the Administrator are ongoing. That's pretty much all that I have.

Personnel / Operations – Rich Annacone

No report.

Apparatus – Brian Robinson

Comm. Robinson: Everything is up to date and everything good.

Fire Department Equipment – Brian Robinson

Comm. Robinson: Definite progress.

Fire Department Operations – Brian Robinson

Comm. Robinson: As far as Santa, everything went very well from what I understand.

Chief Brezee: Awesome.

Comm. Robinson: A little yucky with the weather the one night.

Training – Brian Robinson

Comm. Robinson: Progress.

Insurance – George Flinn

No report.

Sign – George Flinn

No report.

Water – George Flinn

No report.

Building Maintenance & Grounds – Steve Funkhouser

Comm. Flinn: We put a new air conditioners in.

Comm. Brown: So now we have everything in the building is within 2 years old?

Comm. Funkhouser: Yes.

Comm. Brown: So we should be out of that crisis for quite a while.

Comm. Funkhouser: That was all I had to report was the air conditioner unit, and everything else is good.

Communications – Steve Funkhouser

No report.

EMS / Supplies & Equipment – Steve Funkhouser

No report.

Turn-Out Gear – Steve Funkhouser

No report.

Uniforms – Steve Funkhouser

No report.

Chief – Michael Brezee

Chief Brezee: Time didn't permit a written report, but as we know, we've all spent a lot of time together over the last month. We all pretty much know what's going on. Any questions, let me know.

Solicitor – David Carlamere

Sol.Carlamere: Nothing to report.

Resolutions – Jeanette Cottone

Adm.Ci.Cottone: That's it for this evening, just the budget.

Old Business – George Brown

Comm. Brown: Our P-Card limits have not yet been approved. I've placed 9 calls and or emails to Bank of America since the last Board meeting. I don't know what their problem is, but I escalated it today to the Vice President of grumpy customers and see if I can get us some results.

New Business – George Brown

Adm.Ci.Cottone: Everybody received the email from Mr. Brown in reference to the year-end meeting on the 28th at 3:30, and the January Board meeting, I'll send another email but we have to move it up a week so we stay within the statutory dates of the budget.

Comm. Annacone: Were you going to talk about the meeting last night?

Comm. Brown: I don't think it requires to be put in the minutes.

Public Portion – George Brown

Comm. Brown: Public portion? (hearing none)

Closed Session – George Brown

n/a

Adjourn – George Brown

Motion made by Comm. Flinn, seconded by Comm. Robinson to adjourn the meeting at 6:38pm.

Roll call vote, all yes.