

**Board of Fire Commissioners
GLOUCESTER TOWNSHIP FIRE DISTRICT 6
Monthly Board Meeting Minutes**

Meeting Held: February 22, 2018
Meeting Place: Board Office
Meeting Called to Order: 6:30pm
Members of Board Present: **Chairman** – George Brown
Vice Chairman – Richard Annacone, excused
Treasurer – Brian Robinson
Secretary – George Flinn
Commissioner – Steven Funkhouser
Administrative Clerk – Jeanette Cottone
Solicitor – David Carlamere

Salute the Flag

The Sunshine Law – George Brown: In accordance with the NJ Sunshine Law this meeting is open to the public. The public portion will follow the regular business of the Board.

Roll call Commissioners:

Comms. Robinson, Flinn, Funkhouser and Brown present. Comm. Annacone is excused this evening.

Minutes of the previous meeting - Motion to accept the previous month's minutes as they are available to the public upon request.

Motion made by Comm. Flinn, seconded by Comm. Funkhouser. Roll call vote, all yes.

Correspondence – Jeanette Cottone

Adm.CI.Cottone: It's been distributed.

Treasurer's Report – Jeanette Cottone

Audubon General Account	1,882,696.13
Audubon Payroll Account	23,354.99
Expenditures: 02/22/18	53,841.58

TOTAL AMOUNT FOR APPROVAL 53,841.58

Motion made by Comm. Funkhouser, seconded by Comm. Flinn to approve the Treasurer's Report as read. Roll call vote, all yes.

COMMITTEE REPORTS

Budget Co-Commissioner – George Brown

Comm. Brown: First of all I'd like to thank everybody for getting the budget passed. Jan you did a great job as always. It's nice to get it passed by 3 to 1. I think it's a little message from the community, so that's a good thing.

Computer Services – George Brown

No report.

Legal Liaison – George Brown

Comm. Brown: The Chief's contract has been sent to us by Comm. Annacone. He was hoping that we would approve it tonight, but I really think we should have our Labor Attorney look at it since there has been no legal look at it yet, and we always had the Captain's contract looked at separately. So I'd like to have the support of the Board to have Mr. Long look at it and make any recommendations, otherwise we'll set up a special meeting to get it signed if necessary.

Motion made by Comm. Flinn, seconded by Comm. Funkhouser as noted above. Roll call vote, all yes.

Fire Prevention – George Brown

No report.

IAFF Contracts Co-Commissioner – George Brown

No report.

Liaison to the District Volunteers – George Brown

Comm. Brown: Any new members?

Dep.Chief Brown: We do have a swearing-in tonight, Glen Gordon, Jr.

Comm. Brown: Good luck Glen.

Sol. Carlamere swore-in Ff. Glen Gordon, Jr. (applause)

Dep.Chief Brown: Just for the record Glen's been with us for a number of years now. He trained at the Fire Academy last year. He just completed his probationary period and the process that we have. His cake, so that everybody is aware will be Tuesday night at our training that night, we'll have a big crowd. We do a lot of joint training with Blackwood and they ask how do we get, retain and promote your volunteers and we talk about the swearing-in and the cakes. We'll kind of show ourselves off a little bit Tuesday night. The Commissioners are welcome. Training is scheduled to start by 7:30pm on Tuesday night. We usually wrap up the training portion by 9-9:30 and we'll have the cake either just before or just after. If the Commissioners are not seeing the training schedule just let me know. I do send out our schedule of events every month on behalf of the entire Department and as always the Board is more than welcome to stop in on our training and see what we're up to.

Comm. Brown: Before or after 9:30?

Dep.Chief Brown: We'll probably do the cake around 9-9:30.

Comm. Brown: OK, 9:00 I'll call it...great.

Budget Co-Commissioner – Rich Annacone

No report.

IAFF Contracts Co-Commissioner – Rich Annacone

No report.

Personnel / Administration – Rich Annacone

No report.

Personnel / Operations – Rich Annacone

No report.

Apparatus – Brian Robinson

Comm. Robinson: For the most part I will defer to the Chief's report. I spoke to him for quite a while today. 862 I don't know if you want to cover, is going to Campbell's for an unknown stall issue. They want to take it up there and put it on a machine, and I'm sure the Deputy will cover the command vehicles.

Fire Department Equipment – Brian Robinson

Comm. Robinson: Air packs...the press conference was the other day. They're all in, being marked and being inventoried so when they're put in service it's done the right way.

Fire Department Operations – Brian Robinson

No report.

Training – Brian Robinson

No report.

Insurance – George Flinn

No report.

Sign – George Flinn

No report.

Water – George Flinn

No report.

Building Maintenance & Grounds – Steve Funkhouser

Comm. Funkhouser: Again I would defer to the Chief's Report.

Communications – Steve Funkhouser

No report.

EMS / Supplies & Equipment – Steve Funkhouser

No report.

Turn-Out Gear – Steve Funkhouser

No report.

Uniforms – Steve Funkhouser

No report.

Chief – Michael Brezee

Dep.Chief Brown: The new command vehicles have been ordered. In the wonderful world that we live in, the two State contract vendors are out of NJ. One is in Delaware and one is in Pennsylvania. So the vendor we heard from is the Delaware vendor. Once the vehicles come in, we're going to have them drop-shipped to the company that's going to the lighting and what not. We decided to actually take a trip down there, a couple of us, and inspect them, make sure it's 100% right. Another department in the area purchased them, the trucks themselves arrived in 7 weeks. We ordered them about 3 weeks ago, so it's another 3-4 weeks before the trucks are ready then we'll go to the company to have the rest of the work done. As far as the Seagrave goes, Campbell has been working on the issue, probably about 5 months now. About 5 months ago there were a couple of instances where the apparatus would actually just stall. You'd start off at idle speed, and I happened to be the operator one day coming back from a building fire on Hickstown Rd., and we turned onto Hickstown Rd. in the middle of the street and the apparatus stalled out. It's been not used as much since then. They're looking at it and try to rectify it. It is a big issue but I have to say that the apparatus itself is over 12 years old now and we've not had any major mechanical issues with that apparatus in those 12 years. So this is a biggy, we sunk a little bit of money to find out what's wrong. I spoke to one of the Asst. Chief's at West Berlin's Fire Co., and they have a similar year production apparatus that had a similar problem and actually the Cherry Hill shop found the problem with it, it was an electrical issue. So we're kind of following down the path of what's going on, and hopefully we'll get that resolved very soon.

Motion made by Comm. Flinn, seconded by Comm. Robinson to accept the Chief's Report.
Roll call vote, all yes.

Solicitor – David Carlamere

Sol.Carlamere: Just a good job on the Election and the budget. Nothing to report.

Resolutions – Jeanette Cottone

Adm.CI.Cottone: The resolutions for the re-organization of the Board are as follows:

- R-04-18 To set the schedule of Board meeting dates and times for the 2018 and initial 2019 year.
- R-05-18 To adopt the Cash Management Plan for GTFD No. 6 fiscal year 2018.

Motion made by Comm. Robinson, seconded by Comm. Flinn. Roll call vote, all yes.

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|---------|----------------------|------------------------------------------------------|
| R-06-18 | Attorney/Special | Howard C. Long, Esquire |
| R-07-18 | Attorney | David F. Carlamere, Esquire |
| R-08-18 | Accountant | Richard Allen, CPA |
| R-09-18 | Auditor | Bowman & Company LLC |
| R-10-18 | Deposit of Funds | Audubon Savings Bank |
| | Legal Notices | Central Record, Courier Post & Philadelphia Inquirer |
| R-11-18 | Dental Care Provider | Delta Dental of NJ |

Resolutions – continued

R-12-18	Medical Provider	US HealthWorks
R-13-18	Award of State Contracts	Per N.J.S.A. 40A:11-12

Motion made by Comm. Robinson, seconded by Comm. Flinn. Roll call vote, all yes.

Sol.Carlamere: I'd like to thank the Board for my reappointment, I appreciate it.

Comm. Brown: You're welcome. That's it?

Adm.Ci.Cottone: I think we're good.

Old Business – George Brown

Comm. Brown: Old Business? (hearing none)

New Business – George Brown

Comm. Brown: New Business? (hearing none)

Public Portion – George Brown

Dep.Chief Brown: I'd just like to make a comment to congratulate all the Commissioners on their re-election and on the District for passing the budget. I know not everybody was in the same boat this year, but by the margin on which our budget is passing is a true testament to the cooperative effort of the Commission all the way down to the newest Firefighters and here with the public and we have a good relationship.

Closed Session – George Brown

n/a

Adjourn – George Brown

Motion made by Comm. Robinson, seconded by Comm. Funkhouser to adjourn the meeting at 6:43pm.

Roll call vote, all yes.

Comm. Brown: Thank you everyone.