

**Board of Fire Commissioners
GLOUCESTER TOWNSHIP FIRE DISTRICT 6
Monthly Board Meeting Minutes**

Meeting Held: April 25, 2019
Meeting Place: Board Office
Meeting Called to Order: 6:30pm
Members of Board Present: **Chairman** – George Brown
Vice Chairman – Richard Annacone
Treasurer – Brian Robinson
Secretary – George Flinn, excused
Commissioner – Steven Funkhouser
Administrative Clerk – Renee Evans
Solicitor – David Carlamere

Salute the Flag

The Sunshine Law – George Brown: In accordance with the NJ Sunshine Law this meeting is open to the public. The public portion will follow the regular business of the Board.

Roll call Commissioners:

Comms. Brown, Annacone, Robinson & Funkhouser present. Comm. Flinn is excused.

Minutes of the previous meeting - Motion to accept the previous month's minutes as they are available to the public upon request.

Motion made by Comm. Annacone, seconded by Comm. Funkhouser. Roll call vote, all yes.

Correspondence – Renee Evans

Adm. Cl. Evans: Not at this time.

Comm. Brown: There is a card from Jan.

Treasurer's Report – Rich Annacone

William Penn General Account 1,713,145.12

William Penn Payroll Account 48,734.33

Expenditures: 192,082.46

TOTAL AMOUNT FOR APPROVAL 192,082.46

Motion made by Comm. Robinson, seconded by Comm. Funkhouser to approve the Treasurer's Report as read. Roll call vote, all yes.

COMMITTEE REPORTS

Budget Co-Commissioner – George Brown

No report.

Computer Services – George Brown

No report.

Fire Prevention – George Brown

No report.

IAFF Contracts Co-Commissioner – George Brown

No report.

Legal Liaison – George Brown

No report.

Liaison to the District Volunteers – George Brown

Comm. Brown: Any new volunteers?

Dep.Chief Brown: No. We appreciate the Board for processing the background check for that one applicant, (inaudible)

Budget Co-Commissioner – Rich Annacone

No report.

IAFF Contracts Co-Commissioner – Rich Annacone

Comm. Brown: And your thought too on the IAFF contract because it will be 6 months before the end of the contract.

Comm. Annacone: My thoughts?

Comm. Brown: Normally you get notification at what, 6 months?

Comm. Annacone: I think it's 4 months...90-120 days prior. If for some reason they want to start earlier, they're more than welcome to get a group together and get our group together.

Comm. Brown: I think we should approach them and ask them if they want to start something sooner...maybe get it out of the way so it's done.

Personnel / Administration – Rich Annacone

Comm. Annacone: We finished up the contract for Renee for the year. We'll start next year with a new one.

Comm. Funkhouser: Were uniforms involved in that for her for this year or are we going to wait till next year?

Comm. Annacone: For this year.

Personnel / Operations – Rich Annacone

No report.

Apparatus – Brian Robinson

Comm. Robinson: I'll defer to the Chief's Report. Everything is good under apparatus.

Fire Department Equipment – Brian Robinson

No report.

Fire Department Operations – Brian Robinson

No report.

Training – Brian Robinson

Comm. Robinson: Training is moving along. The pictures went well...it was funny, it went well and got something done at the same time.

Insurance – George Flinn

No report.

Sign – George Flinn

No report.

Water – George Flinn

No report.

Building Maintenance & Grounds – Steve Funkhouser

Comm. Funkhouser: A couple hydrants have been repaired. The guys are doing a good job on the lawn.

Chief Brezee: Brian is putting together a landscape package, flowers, plants, stuff like that. He's pricing it out now.

Comm. Funkhouser: OK. Other than that, that's it.

Chief – continued

going to activate fire sprinklers.

Dep.Chief Brown: It was brought up as a question. Ever since there has actually been somebody in Fire Safety, we have a much greater presence in the County through our regional fire coordinator Robert Tharp...the Chief actually met with him a couple months ago. He works with the Office of Preparedness through the NJ State Police. There are bulletins and training memos coming straight from the Division of Fire Safety in reference to this. I'm kind of in a holding pattern about it. We'll see in the next month or two.

Chief Brezee: More than likely the event will be over and we'll be good with the...

Comm. Annacone: That concerns me too because now you have explosives possibly going off and your guys going in there who don't have any training in that.

Comm. Brown: Just for the record and to make it easier for Kathy because I think there were a couple people talking at one time, a question came up about enforcement and who would be Chief...

Chief Brezee: It's enforced by the Bureau of Fire Prevention and it's the Fire Official.

Comm. Brown: OK.

Motion made by Comm. Robinson, seconded by Comm. Funkhouser to accept the Chief Report. Roll call vote, all yes.

Solicitor – David Carlamere

Sol.Carlamere: The Financial Disclosure is due by the end of the month if anyone hasn't gotten to that yet.

Resolutions – Jeanette Cottone

Adm.Cl.Evans: None this evening.

Old Business – George Brown

Comm. Brown: Old Business? (hearing none)

New Business – George Brown

Comm. Annacone: Do we bring that up in New Business about changing the time of the meeting under New Business?

Comm. Brown: We have to redo our legal notices, we have to ask the Solicitor if he's available.

Comm. Robinson: That's not my question, just simply move it a half hour to seven.

Comm. Brown: Are you available for 7 o'clock?

Sol.Carlamere: Yes. You have to advertise it.

Comm. Brown: I'm ok with it.

Comm. Robinson: Are you ok with that?

Adm.Cl.Evans: Um hum.

Comm. Brown: OK, so what month do we want to start it?

Comm. Robinson: When can we legally start it?

Comm. Brown: We've got to advertise it first, so that's about a 10 day period, so I'd say let's start it in June. That will give us enough time.

Motion made by Comm. Annacone, seconded by Comm. Robinson to change the meeting starting time effective in June to 7pm. Roll call vote, all yes.

Public Portion – George Brown

Comm. Brown: Public Portion? (hearing none)

Closed Session – George Brown

n/a

Adjourn – George Brown

Motion made by Comm. Annacone, seconded by Comm. Funkhouser to adjourn the meeting at 6:45pm

Roll call vote, all yes.