

**Board of Fire Commissioners
GLOUCESTER TOWNSHIP FIRE DISTRICT 6
Monthly Meeting Minutes**

Meeting Held: December 16, 2021
Meeting Place: Board Office
Meeting Called to Order: 6:35pm
Members of Board Present: **Chairman** – George Brown
Vice Chairman – Brian Robinson
Treasurer – Steven Funkhouser
Secretary – George Flinn
Commissioner – Derek Grier
Administrative Clerk – Renee Evans, excused
Clerk – Kathleen Crockett
Solicitor – David Carlamere, excused

Salute the Flag

The Sunshine Law – George Brown: In accordance with the NJ Sunshine Law this meeting is open to the public. The public portion will follow the regular business of the Board.

Roll call Commissioners:

All present.

Minutes of the previous meeting - Motion to accept the previous month’s minutes as they are available to the public upon request.

Motion made by Comm. Flinn, seconded by Comm. Robinson. Roll call vote, all yes.

Correspondence – Kathleen Crockett

Cl.Crockett: It’s been distributed.

Treasurer’s Report – Steven Funkhouser

William Penn General Account	2,227,318.83
William Penn Payroll Account	23,898.14
Expenditures: December 16, 2021	83,538.21
TOTAL AMOUNT FOR APPROVAL	83,538.21

Motion made by Comm. Flinn, seconded by Comm. Robinson to accept the Treasurer’s Report as read. Roll call vote, all yes.

COMMITTEE REPORTS

Budget Co-Commissioner – George Brown

No report.

Computer Services – George Brown

No report.

Fire Prevention – George Brown

No report.

IAFF Contracts Co-Commissioner – George Brown

No report.

Legal Liaison – George Brown

No report.

Liaison to the District Volunteers – George Brown

No report.

Budget Co-Commissioner – Brian Robinson

Comm. Robinson: I have nothing to report. I would like to go into Closed Session for to discuss contracts.

Comm. Brown: OK, we'll do that after the Committee Reports.

IAFF Contracts Co-Commissioner – Brian Robinson

No report.

Personnel / Administration – Brian Robinson

No report.

Personnel / Operations – Brian Robinson

No report.

Building Maintenance & Grounds – Steve Funkhouser

Comm. Funkhouser: I don't have much to report this evening other than what the Chief has in his report.

Communications – Steve Funkhouser

No report.

EMS / Supplies & Equipment – Steve Funkhouser

No report.

Turn-Out Gear – Steve Funkhouser

No report.

Uniforms – Steve Funkhouser

No report.

Insurance – George Flinn

No report.

Sign – George Flinn

No report.

Water – George Flinn

No report.

Apparatus – Derek Grier

Comm. Grier: I refer to the Chief's Report, we fixed the Engine, and just to ask the Chief real quick, did you hear back from the guy on the Squad?

Chief Brezee: It's in the report. He told me he would contact me, I told him when our meeting was, and he was going to make no promise but would try to contact me before me today. I started calling his office and cell around 2:00pm today, I left a message and did not get a reply.

Comm. Grier: Do we want to have the Solicitor send a letter?

Comm. Brown: Absolutely as far as I'm concerned, and I'm only one vote. This has been sitting out there for 3 months now, right? I'll instruct the Solicitor to send them a little love letter tomorrow, OK? Do you want to proof that before it goes out Comm. Grier?

Comm. Grier: Yes please. That's it.

Comm. Brown: OK.

Fire Department Equipment – Derek Grier

No report.

Fire Department Operations – Derek Grier

No report.

Training – Derek Grier

No report.

Chief – Michael Brezee

Chief Brezee: My report's been submitted. The only additions are, we're going to do the Santa run Friday and Saturday this weekend. I actually just read the minutes from last month's meeting today that I wasn't present at, and I saw some items in there that I need to answer to, and I'll get them out starting next week.

Comm. Brown: OK.

Motion made by Comm. Flinn, seconded by Comm. Robinson to accept the Chief's Report. Roll call vote, all yes.

Solicitor – David Carlamere

Comm. Brown: The Solicitor is not here.

Resolutions – Kathleen Crockett

Comm. Brown: The first motion that we need is an agreement that we had the last time Renee Evans was out on maternity leave to pay a portion of her disability. She has requested that again, so we're asking for the same amount as last time, so a motion for Renee to pay her portion of her healthcare benefits for the next three months.

Motion made by Comm. Robinson, seconded by Comm. Flinn for Renee to pay her portion of her healthcare benefits for the next three months. Roll call vote, all yes.

R-24-21 Resolution of the Board of Fire Commissioners, Fire District 6, Township of Gloucester, Camden County, New Jersey confirming approval of personal maternity leave for Renee Evans.

Motion made by Comm. Funkhouser, seconded by Comm. Flinn to approve R-24-21. Roll call vote, all yes.

R-25-21 Resolution by the Fire District for the Commissioners Compensation proposed for 2022. The Solicitor called the Clerk yesterday and myself saying this had to be in by the Council meeting which is the 29th because we are increasing the Commissioners compensation in the 2022 budget. It's the same Resolution that we passed in October, so now it's \$4,800 (up from \$4,200) per Commissioner. **Comm. Brown:** This is nothing more than a formalization of what was previously voted on in October on the amount for the Commissioners. This is the first increase in 16 years.

Motion made by Comm. Robinson, seconded by Comm. Funkhouser to approve R-25-21. Roll call vote, all yes.

Comm. Brown: We had a Special Meeting on Saturday night to approve the additional \$200,000.00 for the roof so we could get it in the budget for next year. That was passed unanimously.

Cl.Crockett: We voted at the Special Meeting, the minutes are available and it passed 15-0.

Comm. Brown: Budget Introduction, special meeting tonight. The budget is not done. The Accountant said he just got it this afternoon, what he has in there looks like a million dollars over. There was no amount taken out of fund balance which has to happen, that's the way we planned it. I tried to get ahold of the Solicitor just now, and his mailbox is full. So Kathy is going to call for a Special Meeting on Monday, and we'll have this resolved by Monday and have real numbers. That's one way of doing it. The second way of doing it which I don't want to do is, I could guess at what the number is going to be and we could revise it at the second meeting. I'd rather do Kathy's suggestion, I think it's a better one.

Cl.Crockett: What time would you like the meeting on Monday George?

Resolutions – continued

Comm. Brown: 6:30pm Monday. The second reading of the Budget and Year-End Meeting will be on 12/30/21 at 3:00pm?

Cl.Crockett: The Year-End meeting is 12/30/21. Is 3:00pm ok? (hearing yes) I'll advertise it for that day and time.

Comm. Brown: OK, that takes care of that.

Old Business – George Brown

Comm. Brown: Chief, you sent me an email today. Did you want to address the Board about that?

Chief Brezee: No.

Comm. Brown: OK.

Comm. Grier: For the roof, did that go out for a fresh bid?

Comm. Brown: We don't have a bid to speak of.

Comm. Funkhouser: Yes, we're going to have to put bids out again, closed bids for this year coming up. I'm not sure if the \$200,000 we approved is going to be well enough because the prices have probably gone down since the Covid thing has come up, so I have to have it figured out.

Comm. Brown: He and I had a conversation of whether or not Covid was over.

Comm. Funkhouser: It's not over.

Comm. Flinn: No, but the prices are coming down.

Comm. Funkhouser: We'll see.

Comm. Flinn: The prices were going down, but lumber is going back up this week 32%.

Comm. Brown: That's why I said it's not over. Did that answer your question Comm. Grier?

Comm. Grier: Yes.

Comm. Brown: Anything else? (hearing none)

New Business – George Brown

Comm. Brown: New Business? (hearing none)

Public Portion – George Brown

Comm. Brown: Public Portion? Would anyone like to state anything? (hearing none)

Closed Session – George Brown

Motion made by Comm. Funkhouser, seconded by Comm. Grier to go into Closed Session at 6:47pm at Comm. Robinson's request. Roll call vote, all yes.

Comm. Brown: Let the record show the Board has come out of Closed Session and discussed a Personnel matter CS – 88, that is not yet resolved at 7:09pm. Roll call Commissioners, all present.

Adjourn – George Brown

Motion made by Comm. Flinn, seconded by Comm. Funkhouser to adjourn the meeting at 7:10pm. Happy Holidays.